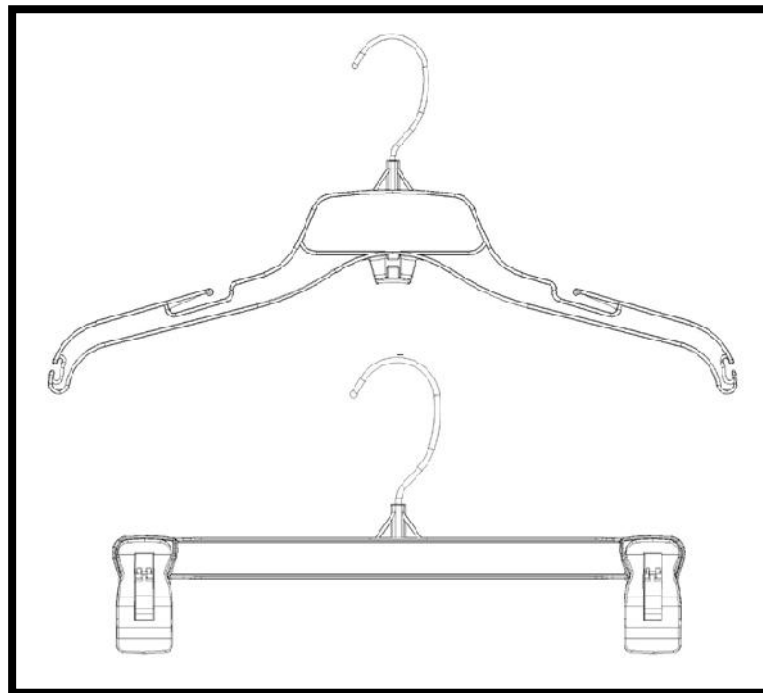




Hanger Supplier Manual



1. INTRODUCTION

The Trade Secret range consists of garment hangers and accessories. All these hangers can take the form of merchandise delivered hanging, in bags, or included with merchandise flat packed in cartons.

IMPORTANT NOTICE:

To ensure integrity and consistency for Trade Secret, from August 2009, all hangers should be purchased from TIC.

The hangers in the approved Trade Secret hanger range are the registered intellectual property of TIC, and as such, suppliers are not permitted to copy or reproduce these by any means.

September 2012

TO ORDER GO TO www.ticgroup.com.au

2. ORDERING

Trade Secret request that suppliers place orders by accessing the TIC website and following the prompts. To use the on-line ordering system, suppliers must be registered with TIC, and be issued with a password. All orders placed on-line will be automatically confirmed by return email. **All orders will be rounded up to the nearest full carton.**

Minimum ordering - There must be a minimum of 3 cartons ordered for each order placed.

2.1 Australia, New Zealand, Fiji, and Pacific Basin.

Orders can only be placed on-line by logging on to www.ticgroup.com.au click onto Retail Accessories and follow the prompts. All orders placed on-line will be automatically confirmed by return email.

Lead Times – Allow 8 weeks to ensure stock availability.

Upon receipt of this information package it is advised that Australian manufacturers and Australian based importers need to apply to TIC for a credit application form.

2.2 China

Orders should be placed on-line by logging on to www.ticgroupasia.com click onto Retail Accessories and follow the prompts. All orders placed on-line will be automatically confirmed by return email.

Lead Times: Allow 6 weeks to ensure stock availability. With available stock, on receipt of all **approved Customs documentation** from the customs office, orders will be processed for dispatch **within 5 working days**.

Important Note for China only: Chinese Customs Documentation supporting the export of these hangers must be supplied to TIC before orders can be processed.

3. CUSTOMS

3.1 Australia Requirements:

Trade Secret should ensure that the hanger cost is shown separately on Import Invoices and as a separate entry on the Import Duty Warrant under tariff item 3924-90-00 at 5% duty. All apparel merchandise invoices must include a declaration as per the following example:

Example:

“The unit cost of hangers, of Chinese origin, included on order 1234567 is US\$0.15 each and this cost is included on the invoice cost per unit of the product.”

Trade Secret's should ensure that the hanger cost (per unit) and hanger origin is shown on the invoice.

If you have any queries, please contact the TIC (Retail Accessories) office. We suggest that you also consult with your Customs Agent.

3.2 China

Upon receipt of orders at TIC, a fax, accompanied by a telephone call is made to the Suppliers, requesting a copy of their Customs Documentation.

From receipt of all Customs documentation goods are dispatched within 5 business days.

3.3 Other Countries

For hangers imported into other countries it is the responsibility of the Importer to ensure correct customs procedures are followed. Freight, all associated shipping costs, duties etc. are the responsibility of suppliers when receiving good in “Other Countries.”

4. PAYMENT TERMS

4.1 Australian Suppliers/Importers

- Suppliers who do not have a credit facility with TIC will be required to pay for goods prior to delivery. IE. Payment Pre Delivery (PPD).
- For a Trading Account / Credit. Suppliers must complete the Supplier Registration Form and submit to TIC (Refer to Appendix A). If credit is approved by TIC, terms of payment are 30 days from invoice.
- Subject to approval by TIC, where an Australian based importer requires delivery to their overseas manufacturer, the Australian based importer may receive trading terms of 30 days from invoice.

4.2 Other Overseas Agents and Manufacturers

- Overseas Agents and Manufacturers who supply Trade Secret's Importers will receive goods on a PPD (payment pre delivery) basis, unless a previous Application of Credit has been approved.

Note: If invoices are not paid within 30 days from the date of invoice, no further deliveries will be made.

When making payment – a remittance advice with full payment details is required.

Suppliers please note that TIC banking details are clearly displayed on all TIC invoices.

5. TIC GROUP CONTACT INFORMATION

TIC Group – Melbourne Office (Head Office)

214 Blackshaws Road
Altona North VIC Australia 3025
Telephone: (03) 9393 3737
Toll Free: 1800 790 110
Facsimile Number: (03) 9392 2332
Email: hangers@ticgroup.com.au
Web: www.ticgroup.com.au

All deliveries are ex TIC Melbourne National Warehouse.
All invoices will be issued in AUD\$ currency.

TIC Group – Hong Kong Office

Unit 3, 29/F Saxon Tower,
7 Cheung Shun Street,
Lai Chi Kok, KOWLOON,
HONG KONG
Telephone: (852) 2148 3685
Facsimile Number: (852) 2148 3085
Email: hangers.hk@ticgroupasia.com
Web: www.ticgroupasia.com

TIC Group–Ningbo Office (Represented by Ningbo Xunxing Trade Co Ltd)

Block 3, No 15 Chuang Ye Da Dao
West District of Free Trade Zone, Beilun
Ningbo, China
Telephone: 86 574 2687 3733
Facsimile Number: 86 574 8682 3880
Email: hangers.cn@ticgroupasia.com
Web: www.ticgroupasia.com

TIC Group–Shanghai Office

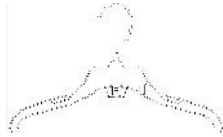


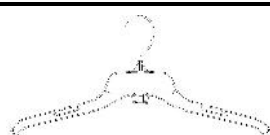
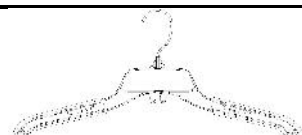
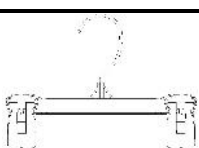

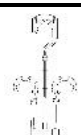


Unit E, 17/Floor, Hengji Plaza
No 99 East Huaihai Road
Huangpu District
Shanghai, 200021, China
Telephone: 86 21 6386 0808
Facsimile Number: 86 21 6386 9533
Email: hangers.cn@ticgroupasia.com
Web: www.ticgroupasia.com

All invoices will be issued in US\$ currency.



HANGER APPLICATIONS



PRODUCT CATEGORY	DESCRIPTION	CODE	COLOR	HANGER GRAPHIC	APPROVED VENDORS
Childrens Top - Outwear and Sleepwear	300mm Top Hanger	498CL	CLEAR		TIC GROUP
Ladies Top - Outwear and Sleepwear	380mm Top Hanger	485CL	CLEAR		TIC GROUP
Ladies Top - Outwear and Sleepwear	380mm Top Hanger with Foam Sleeves	485-FSCL	CLEAR		TIC GROUP
Mens Top - Outwear and Sleepwear	430mm Top Hanger	484CL	CLEAR		TIC GROUP
Mens Top - Outwear and Sleepwear	430 Top Hanger with Foam Sleeves	484-FSCL	CLEAR		TIC GROUP
Childrens Bottoms - Outwear and Sleepwear	200mm Bottom Clip Hanger	6008CL	CLEAR		TIC GROUP
Adults Bottoms - Outwear and Sleepwear	300mm Bottom Clip Hanger	6012CL	CLEAR		TIC GROUP
Footwear	215mm Footwear Hanger	FW26BL	BLACK		TIC GROUP
Lingerie	310mm Lingerie Hanger	LH76CR	CLEAR		TIC GROUP
Size Clips		AC18N	ASSTD		TIC GROUP

*****COLOR BY SIZE SIZERS*****

Please ensure to insert the proper hanger/sizer into the garment prior shipping.

www.tichangers.com

TRADE SECRET AC18 SIZE CLIP CHART

Outerwear Hangers Only

CHILDRENSWEAR

SIZE	PMS	COLOUR	DRAWING
00000	375	Bright Green	
0000	318	Turquoise	
000	347	Dark Green	
00	164	Orange	
0	264	Lilac	
1	185	Red	
2	121	Yellow	
3	230	Pink	
4	359	Pale Green	
5	154	Tan Brown	

LADIESWEAR

SIZE	PMS	COLOUR	DRAWING
6	506	Maroon	
8	359	Pale Green	
9	MAG	Magenta	
10	154	Tan Brown	
11	318	Turquoise	
12	185	Red	
13	150	Light Orange	
14	279	Dark Blue	
16	264	Lilac	
18	121	Yellow	
20	347	Dark Green	
22	444	Grey	
24	164	Orange	
26	230	Pink	
XXS	264	Lilac	
XS	318	Turquoise	
S	347	Dark Green	
M	185	Red	
L	PB	Proc Blue	
XL	157	Brown	
XXL	375	Bright Green	
XXXL	121	Yellow	
OSFA	506	Maroon	

MENSWEAR

SIZE	PMS	COLOUR	DRAWING
27	506	Maroon	
28	264	Lilac	
29	359	Pale Green	
30	318	Turquoise	
31	154	Tan Brown	
32	347	Dark Green	
33	279	Dark Blue	
34	185	Red	
36	PB	Proc Blue	
38	157	Brown	
39	150	Light Orange	
40	375	Bright Green	
41	MAG	Magenta	
42	121	Yellow	
43	230	Pink	
44	444	Grey	
46	164	Orange	
77	318	Turquoise	
79	164	Orange	
82	347	Dark Green	
84	279	Dark Blue	
87	185	Red	
92	PB	Proc Blue	
97	157	Brown	
102	375	Bright Green	
107	121	Yellow	
112	154	Tan Brown	
117	230	Pink	
122	506	Maroon	
XXS	264	Lilac	
XS	318	Turquoise	
S	347	Dark Green	
M	185	Red	
L	PB	Proc Blue	
XL	157	Brown	
XXL	375	Bright Green	
XXXL	121	Yellow	
OSFA	506	Maroon	